



CALL FOR NOMINATIONS

EDUCATIONAL LEADERSHIP AWARD

Throughout Dalhousie University, many individuals are leading efforts to ensure that our students receive instruction of the highest quality. These activities include devising policies and programmes aimed at enhancing faculty teaching performance, organizing activities that encourage teachers to learn from each other, giving workshops on teaching methods, doing research on teaching in higher education, and working on committees and other bodies charged with improving teaching and learning.

The **Dalhousie Educational Leadership Award** was created to acknowledge and encourage these efforts to promote, support, and improve teaching on our campus.

Each nomination requires letters of support from **five** nominators.

We, the undersigned, wish to nominate

Professor _____
of the Department of _____

Name (please print)	Phone	Email	Signature
1.			
2.			
3.			
4.			
5.			

Please find attached letters stating our individual reasons for submitting this nomination.

Award criteria and nomination procedures are given on the opposite side of this notice.

ALL NOMINATION FILES MUST BE SUBMITTED TO THE CENTRE FOR LEARNING AND TEACHING, KILLAM LIBRARY, NO LATER THAN MONDAY, February 6, 2012.

Please note: a complete copy of the nomination package, including all supporting documents and letters of recommendation, will be presented to the nominee following the selection process, unless otherwise directed by the nominee or nominators.

For additional information, contact the Centre for Learning and Teaching at clt@dal.ca or 494-1622.

Dalhousie University Educational Leadership Award Criteria and Nomination Procedure

Aims:

- 1) to encourage efforts to promote, support, and improve teaching at Dalhousie University;
- 2) to recognize the efforts of individuals to enhance the educational practices of their colleagues;
- 3) to publicly acknowledge individuals whose work has contributed to educational excellence beyond their own classrooms at Dalhousie; and
- 4) to seek broader public recognition of these individuals by nominating them, when appropriate, for external educational leadership awards.

Eligibility:

The award is open to all Dalhousie University faculty members. (Please note that those eligible include, but are not limited to, recipients of awards for excellence in teaching. Department Chairs and Heads are also eligible.)

Selection Committee:

Up to 4 members of the Senate Learning and Teaching Committee will function as the Selection Committee.

Criteria:

The Selection Committee will look for evidence of the following:

- 1) a commitment to improving university teaching (primarily at Dalhousie and possibly beyond the institution);
- 2) leadership in creating an institutional environment which supports, encourages, and rewards teaching excellence.

Nomination Procedures:

- 1) Documentation package should be submitted by **Monday, February 6, 2012** to:
Selection Committee
Dalhousie University Educational Leadership Award
Centre for Learning and Teaching
Killam Library
- 2) Documentation package should include the following:
 - a) a completed nomination form;
 - b) up to three (3) letters of nomination outlining the basis of nomination;
 - c) a brief (maximum four page) *curriculum vitae* or teaching dossier emphasizing the nominee's contributions to the enhancement of teaching;
 - d) a one or two page statement from the nominee about his/her approach to teaching improvement;
 - e) documentary evidence relevant to the nominee's work in improving teaching at the departmental, school, faculty, and/or institutional levels, e.g., policy statements, reports, curriculum materials, programme or workshop descriptions and/or evaluations, research reports and publications on university teaching, etc.;
 - f) copy of a citation for any other relevant award received by the candidate; and
 - g) any other information that will assist the Selection Committee in its deliberations.

Please note: the winner of the Dalhousie Educational Leadership Award will, when appropriate, be nominated for related regional and/or national awards, many of which have strict restrictions on application file length and content. **Applicants to this award are therefore strongly encouraged to follow the above criteria and to limit the application file to no more than 20 pages**, excluding appended documentary evidence.

Please note: a complete copy of the nomination package, including all supporting documents and letters of recommendation, will be presented to the nominee following the selection process, unless otherwise directed by the nominee or nominators.

**For additional information contact the Centre for Learning & Teaching at clt@dal.ca or 494-1622
Visit our web site at www.learningandteaching.dal.ca**